

# 演讲指南

第 17 届工业工程与管理国际会议 (ICIEM 2025) 将于 **2025 年 4 月 17 日** 在线举行, 我们期待您的精彩演讲!

汇报内容可以是已发表的成果, 也可以是未发表的成果。

## 01 演讲时长

每位嘉宾的演讲时长为 **30 分钟左右**。

在演讲过程中与会者可以随时在聊天框中输入并发布自己的问题, 或者在嘉宾报告结束后直接与嘉宾进行互动, 嘉宾则需要在演讲结束后针对所提出的问题进行回答。

## 02 演讲准备

请在 PPT 中展现出**会议名称和会议 Logo**

**参会方式:** (1)直接在线演讲; (2)预录制视频形式

**注:** 为避免会议当天由于时差或网络连接问题嘉宾无法进入会议室, 请各位嘉宾提前录制一份 **30mins 左右的演讲视频**并发送给我们 (视频中应同时出现**嘉宾人像和 PPT 内容**)

## 03 发送演讲视频

视频录制完成后, 您可以通过以下方式发送给我们:

方式 1: Gmail Drive; 方式 2: WeTransfer; 方式 3: 百度网盘

视频上传成功后, 请将链接发送至邮箱 [aaliserellie@gmail.com](mailto:aaliserellie@gmail.com), 谢谢!

## 04 如何参会?

ICIEM2025 以**腾讯会议**和 **ZOOM** 为主要参会途径, **抖音和视频号**同步在线直播, 有意向者可关注相关账号参与: **IAMSET 学术服务**

会议手册和日程安排将于**会前一周**上传至会议网站, 届时各位嘉宾可自行下载文件查看!

**注:** 会议当天请于本人计划报告时间**前 10 分钟**进入会议!

## 05 联系我们

电话 (微信同号): +86 19137184507

邮箱: [aaliserellie@gmail.com](mailto:aaliserellie@gmail.com)

若有问题, 请随时联系我们!

# Presentation Guidelines

ICIEM 2025 is scheduled on **April 17, 2025 (GMT+08:00)**. We look forward to your wonderful speech!

The report content can be the work published or unpublished.

## 01 Presentation Duration

The presentation duration of each is scheduled in **about 30 minutes**.

During the speech, participants can type and post their questions in the chat box at any time, or ask questions directly with the presenter after each presentation, and presenter will answer the questions raised after the presentation.

## 02 Preparing your presentation

Please show the **Conference Title** and **Logo** in your PowerPoint.

**Participation Ways:** (1) giving speech live; (2) pre-recorded video

**Note:** In case speakers cannot join the conference on the conference day due to time difference or connectivity issues, please record a about **30mins video** in advance and send it to us. (**Both PPT slide content and presenter' portrait should appear in the video**).

## 03 How to send the video?

You can please send the video to us via three ways:

(1) Gmail Drive; (2) WeTransfer; (3) Baidu Netdisk

After uploading the video successfully, please send the video link to aaliserellie@gmail.com, Many thanks!

## 04 How to join the conference?

ICIEM 2025 mainly is held via [VooV Meeting](#) or [ZOOM](#), and **please install in advance** and have a rehearsal 1-2 days before the conference.

We will upload the Program and Schedule to conference website **one week before** conference. And you can download and view the detailed information.

**Notes:** Please plan to join the conference **10 minutes** before your presentation session is scheduled to begin on the conference day.

## 05 Contact us

Tel: +86 19137184507

WhatsApp: +86 19137184507

If any questions, please feel free to contact us.